



## Are you currently comfortable with how OHS is managed at your workplace?

If you are worried about complying with the 2004 OHS Act & 2007 Regulations along with WorkSafe requirements, then OHS & HR Management Systems is the **safety partner** for you!

### What we can do for you...

#### Stage 1 – Lay the Foundations of a Safety Culture

- We will analyse your current OHS management systems
- We will create, re-write or further develop a comprehensive OHS management system, including the OHS policy, procedures & forms
- Effective consultation is key to your success, we will set up and help you run your consultation and safety committees.

#### Stage 2 – Support your Safety Culture

- Site inspections and safety audits
- Mentoring employees involved in managing OHS internally

#### Stage 3 – Managing your Safety Culture

- Phone and email support
- Online reporting (incidents, hazards, inspections etc)
- Incident investigations as required
- Planning and Performance reporting
  - a. Development of an Annual OHS Action Plan
  - b. Annual and Quarterly OHS Performance Reports
- Host your OHS management systems online with password protected access for all users

#### Stage 4 – Continual Improvement

- Quarterly OHS newsletters for staff
- Affordable online learning and internet space (safetyinduct.com.au) Development of **customised online induction** and training
- Training – Online or in classroom
  - Behaviours awareness
  - OHS for Senior Officers & Managers
  - OHS Committee training
  - Training for your staff to administer the online space once initially set up if required

How are you doing?

Score your current OHS compliance



Affordable Safety Management for SMEs

Customised Online Inductions – employees, contractors, visitors



[www.ohsandhrmanagementsystems.com](http://www.ohsandhrmanagementsystems.com)

[www.safetyinduct.com.au](http://www.safetyinduct.com.au)